



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 8th FEBRUARY 2024, COMMENCING AT 7.00pm
IN ALL SAINTS CHURCH, EAGLESCLIFFE**

CLLRS PRESENT: M de Launay - Chair
J Fletcher
A Marsden
K Roebuck,
R Richardson,
A Collier

IN ATTENDANCE: N Ironside – Clerk to the Council,
Rebecca Hassack, Eaglescliffe Community Litter Project

APOLOGIES: Cllr M Snaith

DECLARATIONS: None.

DISPENSATIONS: None.

14/24 MINUTES FROM 11TH JANUARY 2024 MEETING

RESOLVED: That the Minutes from 11TH JANUARY 2024 meeting be taken as read and accepted as a true record.

15/24 MATTERS ARISING (FOR INFORMATION ONLY)

Refer to Item 02/24 regarding TVCA response to the new bus route bus drivers not always stopping within the 'D' shaped turning point at the top of Greenfield Drive, it was commented that buses are still not always using the stop.

16/24 COUNCILLORS REPORT BACK

Cllr Richardson – attended the Teesside Airport Consultative Committee on the 17th January. He reported that ground operators had been transferred from Swissport to 'in house'. Solar farm installation agreed, 1.3 megawatt to include power to EV chargers and a charging hub near the airport entrance. Cargo – Teesside airport can help facilitate extra cargo during the Red Sea crisis. Railway shuttle service planned to the proposed upgrade to the Airport railway stop. Teesside airport has won Best UK Airport for Leisure Travel and UK & Irish Airport of the Year.

Cllr Roebuck – Been visiting play areas to record equipment to upload to the new management tool that is being upgraded from the Asset register excel spreadsheet.

17/24 REPORT BY THE CLERK INCLUDING CORRESPONDENCE.

1. **Christmas lights and lighting** – email from SBC to say they are carrying out an audit of lighting displayed to ascertain condition, lifespan and what may be coming to end of life. They will update the Council with findings.- **Action to add to asset list once confirmed.**
2. **Meeting Dates** – the first meeting in May 2024, the Annual Council Meeting has been rearranged to 9th May 2024 due to All Saints Church being used for local elections on the 2nd May 2024. Reminder that the Annual Parish Meeting will be held in the Durham Lane Community Centre on Thursday 25th April 2024.
3. **Allens West Development** – Now have a named liaison with Taylor Wimpey who have provided the update below in response to several questions.
 - 79 units have been completed to this point, out of 492 Taylor Wimpey units, to request the same information from the other developers to give a rounder picture.
 - Taylor Wimpey anticipate completion in approximately 2032.
 - MUGA – contractor due to be appointed in the coming weeks and start work before end of March 2024.
 - Green space maintenance - Play equipment and activity areas will be checked weekly as part of the health & safety inspection for the site, this will include any risk to the general public, reporting of damage/repairs and ensuring these are resolved quickly. Full details in the public domain under Planning Conditions
 - Speaking with Management regarding the defibrillator request
4. **Minor maintenance jobs** – unfortunately the meeting was cancelled with the Probation Service on Monday 5th Feb to look at the entrance gates to Eliffs Mill and various jobs such as rail painting and seats/bench painting. To be rescheduled but they have indicated help should be available for the gates and the suggestion to look at most benches in the parish whether owned by SBC or E&EPC.
5. **CDALC - Locally arranged training as per below circulated to all 5.2.2024.**
 - Social Media Skills for Parish and Town Councillors**
Tues 13th Feb 2024 6 - 7.30/8pm on Zoom
£10 County Association members/ £15 non members
[For info and bookings on Social Media Skills for Councillors](#)
 - Local Nature Recovery Strategy DCC consultation/launch event for parish and town councils**
Weds 21st Feb 2024 at 6-7pm on Zoom use these login details.
<https://us02web.zoom.us/j/82349295769?pwd=Zm91dENka29vaXBxa0JwN0JNV2tlUT09>
Meeting ID: 823 4929 5769
Passcode: 181915
No need to book just join us directly with the link above. [Click here for more information about the Local Nature Recovery Strategy.](#)
 - New Councillor Training**
Tues 27th Feb 2024 6-8pm on Zoom
£10 County Association members/ £15 non members
[For info and bookings on New Councillor Training](#)
 - Managing Assets, projects, facilities, services and staff/volunteers**
Weds 13th Mar 2024 6-8pm on Zoom
£10 County Association members/£15 non-members
[For info and bookings on Managing Assets etc](#)
6. **Parking at Durham Lane School, Amberley Way** – incident last week prompted a meeting with Ward Cllrs, Civic Enforcement Manager to be held 5th Feb. Clerk setting up a meeting with Ward Cllrs/Civic Enforcement & PSCO to discuss ASB and parking issues.

7. **Parking within the South View Triangle** causing through traffic difficulty. SBC Highways have responded that such request/scheme for double yellows can be investigated/eligible via the Councillors Ward Transport Budget. SBC Highways Officer not aware that this has previously been investigated.
8. **Insurance claim** – large mature pine tree down in Titty Bottle Park during the storm 22.1.2024, the top part of the tree damaging a van and garage within a property adjacent the park. The full root system was loosened and intact, the tree had recently been inspected and E&EC advised the recent wet weather hasn't helped. The claim has been forwarded to the insurance company awaiting advice from them.
9. **Clerks annual leave** – last of the years entitlement of 16.8 days A/L being used Thursday 22nd Feb and 11-14th March inclusive. Chair and Vice Chair have checked over the Clerks A/L dates.
10. **Articles and magazines tabled for interest** – Invitation to 'Afternoon Tea with the Mayoress' at Preston Park. 12-3pm Preston Park Museum send to all Cllrs 7th Feb 2024

18/24 PLANNING APPLICATIONS

Planning ref	Address	Application description
Ref. No: 24/0081/FUL Received: Thu 18 Jan 2024 Validated: Fri 19 Jan 2024 Status: Awaiting decision	11 Springfield Close Eaglescliffe Stockton- on-Tees TS16 0EW	Single storey extensions to side, new roof over existing garage, render to existing dwelling (part garage conversion and alterations to existing windows and doors).
Ref. No: 24/0107/X Received: Mon 22 Jan 2024 Validated: Mon 22 Jan 2024 Status: Awaiting decision	632 Yarm Road Eaglescliffe Stockton- on-Tees TS16 0DQ	Application to crown lift and reduce by 15% of limbs and re- shaping to 1no Pinus Nigra tree (T119) and crown lift and reduce by 15% and re-shaping of 1no Pinus Nigra tree (T124) of tree preservation order 61 (00.8.5.78)

RESOLVED: No Comments to be made for the applications listed above.

19/24 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEE

Finance Committee minutes 26th January 2024, the minutes were revised on the request of Cllr Collier to reflect his strong opinion that the precept agreed at full Council in January 2024 should not have been lower than the previous year to allow for inflation and further spend on play areas and defibrillators. Cllr Fletcher reminded at this meeting that the 4th signature for bank accounts to replace Cllr O Keefe was still to resolve. The Grant award policy is currently under review and it may be that full council will need to agree changes to this policy.

RESOLVED: That the minutes of the meeting are received and the recommendations put into effect.

20/24 BICENTENARY OF STOCKTON & DARLINGTON RAILWAY

Cllr Snaith and Cllr Fletcher have tried to meet with Wrd Cllr Taylor with regards to working together to mark the bicentenary. Awaiting feedback from Wrd Cllrs meeting with SBC and their Project Mgt. team. Ongoing.

21/24 CHURCH FLOODLIGHTS UPDATE

Refer 04/24 (4) Clerks report. The Clerk met with the electrician with regards to a price to remove the current floodlight system and equipment. It was suggested to abandon the armoured cable underground to reduce disruption in the churchyard and avoid the need for a faculty from the Diocese. A quote was received and the next step is to share this with the church and confirm it is acceptable to leave the armoured cable underground and what permissions will be needed. Clerk to inform the Diocese, warden and Parochial Church Council and also to state that the Parish Council are of a mind not to replace the floodlights. The Public Relations Committee to look at an article in the Spring Newsletter. Refer 04/24 (4) SBC had previously confirmed they have no responsibility to provide footpath lighting to the Churchyard.

RESOLVED: Clerk to contact the Church parties with the above.

22/24 EAGLESCLIFFE COMMUNITY LITTER PROJECT swapped with agenda item below

Rebecca Hassack was invited to the meeting to give an overview of the works of the volunteer litter picking group in the Parish. The group has asked if the group can be covered by E&EC public liability insurance. Refer also to 23/24 below. The insurance company have advised. " *If the volunteers fall under the remit of the PC then risk assessments should be done and PPE and training provided.* "

23/24 GRANT APPLICATIONS

Refer 22/24 above, the volunteer group has submitted a grant application for £500 towards more robust litter picking equipment and hi viz. Discussion followed as to if the council were to directly purchase the equipment if VAT could be reclaimed. Clerk to contact auditor for advice.

RESOLVED: The Council agreed the grant and to see advice regarding vat before organising purchase of equipment.

24/24 ROAD SAFETY/COMMUNITY SPEEDWATCH

Community speedwatch events to continue during February, Cllr Collier coordinating dates etc.

25/24 SUMMER FETE

Refer 04/24 (5) Clerk had put notices in all Parish noticeboards and website asking for volunteers to help arrange the Summer Fete, a line was added to the notice explaining shortage of Cllrs on the Council and the need for new Cllrs too. No response from these notices. EARA are due their next meeting 15th February to ask for further volunteers for the event so the Council suggested waiting for the outcome before making a decision 7th March 2024 meeting to not hold a Summer Fete in 2024 but revisit the option for 2025.

26/24 ARRANGE COMMITTEE MEETINGS / OTHER DATES

- Finance Committee- suggested Monday 26th Feb 7pm
- Recreation Committee to arrange.
- Asset Register working group – Cllr Roebuck asked for another meeting to go through progress so far. Tuesday 13th Feb suggested.
- Public Relation committee in February to get the newsletter drafted.
- Allotment Mgt Committee – to be arranged mid March for inspections with Committee meeting last week in March.
- ASB/Road Safety meetings with SBC/Ward Cllrs/Police to be arranged separately

To be arranged via email.

27/24 ACCOUNTS / FINANCE

a) To approve Schedule of Payments and Receipts

The following payments are for approval:

Payee	Required for	Amount £	Date paid/approved
HSBC	Bank Charges	5.00	21/01/2024
Warrior	Office Rent (Feb)	312.00	25/01/2024
HD Watson	Graffiti removal Kingsmead play	70.00	25/01/2024
Cutting Edge	QEII Ground Maintenance	222.00	31/01/2024
BT	Phone and Broadband	70.65	03/02/2024
Clerk	Salary	1,485.19	05/02/2024
HMRC	Tax & NI	334.23	05/02/2024
All Saints Church	Meeting room (8th Feb) hire	30.00	05/02/2024

The following income is to be noted

From	For	Amount £	Date

RESOLVED: That the schedule of payments and receipts as listed above, is approved.

28/24 ITEMS FOR INFORMATION

Cllr Roebuck currently gathering information for Asset register and asked if anyone knew if two boulders had been removed from St Margarets play area.

Cllr Richardson noticed that a waste bin at Amberley Way seems to have been removed and main pathway flooding.

Cllr Collier asked about the maintenance contract for the QEII gardens and is it value for money. Clerk responded it's due for renewal 31st March 2024.

29/24 TO CONFIRM DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting will be held Thursday 7th March 2024 in All Saints Church meeting room commencing at 7pm.

There being no further business, the meeting closed at 8.50 pm

Page 5. (11/24) Chair: *J. Fletcher*

Date: *7-3-24*

